



TENDER NOTICE

PROJECT

TERM CONTRACT FOR SOCIAL MEDIA SERVICES FOR SAYANG SEMBAWANG FACEBOOK PAGE FROM 1 NOV 2020 TO 31 OCT 2021 (WITH OPTION TO EXTEND FOR ANOTHER YEAR)

(EMAIL ADDRESS : ES-20-003-SB@emservices.com.sg)

Eligibility

The Vendor must have:

- (i) produced at least Ten (10) videos for other clients' Facebook pages with an average viewership of 100,000 views;
- (ii) at least 250,000 Facebook fans based in Singapore and shall manage a Youtube channel with at least 60,000 subscribers

Tender Admin Fee: \$107/- per set (inclusive of GST)

Tender Admin fee shall be paid via Internet Banking or PayNow. Interested participants shall download the Request Form from EM Services' website (<http://www.emservices.com.sg>). The participants shall email their request together with the completed Request Form and proof of payment to the Project Manager at the email address shown above by **18 Sep 2020. Upon verification of payment, the tender documents will be sent via email to eligible participants.**

Closing Date: 25 Sep 2020 (Friday)

All tenders must be submitted in printed hard copy by hand in a sealed envelope marked with the above Tender Title and placed in Tender Box at EM Services Pte Ltd, Block 201 Kim Tian Road, #03-400, Singapore 160201 on **25 Sep 2020 (Friday)** between **8.30 am and 12.00 noon**. Any late tenders received shall not be considered.

Sembawang Town Council reserves the right not to accept the lowest or any tender without assigning any reason thereof.

No contract shall be awarded to a contractor if the contractor or any of its directors and/or employees has been debarred by the Town Councils and/or Statutory Boards and/or Government Bodies from participating in the same or all types of contracts. Any contractors who are currently debarred shall not be eligible to participate in this tender.

Tender Results will be posted on the notice board at the Managing Agent's Office and published at the website <http://www.emservices.com.sg>.