



TENDER NOTICE

Tender is invited from EPPU's Registered Contractors for the following:

PROJECT

EDITORIAL, PHOTOGRAPHY, DESIGN, LAYOUT, PRINTING AND DELIVERY OF 4 ISSUES OF NEWSLETTER FROM 1 JAN 2021 TO 31 DEC 2022

(EMAIL ADDRESS : ES-20-008-TM@emservices.com.sg)

Eligibility & Financial Grade

Advertising, Graphics Services (EPU/SER/18) **OR** Stationery & Printing and Photocopying Services (EPU/STA/10) - \$0.5 Million & above (S4)

Tender Admin Fee : \$107/- per set (inclusive of GST; non-refundable)

Tender Admin fee shall be paid via Internet Banking or PayNow. Interested participants shall download the Request Form from EM Services' website (<http://www.emservices.com.sg>). The participants shall email their request together with the completed Request Form and proof of epayment to the Project Manager at the email address shown above by **21 Dec 2020**. Upon verification of payment, the tender documents will be sent via email to eligible participants.

CLOSING DATE : 28 Dec 2020 (Monday)

The tender must be submitted in printed hard copy by hand in a sealed envelope marked with the above Tender Title and placed in Tender Box at EM Services Pte Ltd, Block 201 Kim Tian Road, #03-400, Singapore 160201 on **28 Dec 2020 (Monday)** between **8.30am and 12.00 noon**. Any late tenders received shall not be considered.

Tampines Town Council reserves the right not to accept the lowest or any tender without assigning any reason thereof.

No contract shall be awarded to a contractor if the contractor or any of its directors and/or employees has been debarred by the Town Councils and/or Statutory Boards and/or Government Bodies from participating in the same or all types of contracts. Any contractors who are currently debarred shall not be eligible to participate in this tender.

Tender Results will be posted on the notice board at the Managing Agent's Office and published at the website <http://www.emservices.com.sg>.