



HOLLAND-BUKIT PANJANG
TOWN COUNCIL

TENDER NOTICE

Tender is invited from EPPU's Registered Suppliers.

PROJECT

CONCEPTUALISE, DESIGN, EDIT, PRINT AND DELIVER OF COMMEMORATIVE BOOKS FOR 5 DIVISIONS (RE-TENDER) (CONTRACT PERIOD – 18 MONTHS)

ELIGIBILITY

Workhead : Stationery & Printing & Photocopying Services (EPU/STA/10) or Advertising, Graphics Services (EPU/SER/18)

Financial Grade : \$0.5 Million (S4) & above

Tender Admin Fee : \$109/- per set (inclusive of GST) non-refundable

Tender Admin Fee shall be paid via Internet Banking or PayNow. Interested participants shall download the Request Form from <http://www.emservices.com.sg>. Interested participants shall verify their tender eligibility, payment details and email their request together with the completed Request Form and proof of payment to Contracts Manager at email : **ES-24-002-HBP@emservices.com.sg** before **7 days from the tender closing date**. Upon verification, the tender documents shall be emailed to eligible participants within 3 working days.

Closing Date / Time

All tenders must be submitted in hard copy by hand in a sealed envelope marked with the above Project Title and placed in a Tender Box on **03 May 2024 (Friday) between 08.30 am and 12.00 noon** at:

EM Services Pte Ltd
Block 201 Kim Tian Road, #03-400
Singapore 160201

Late submission received will not be considered.

Holland-Bukit Panjang Town Council reserves the right not to accept the lowest or any tender without assigning any reason thereof.

No contract shall be awarded to a tenderer, if the tenderer or any of its directors and/or employees has been debarred by the Town Councils and/or Statutory Board and/or Government Bodies from participating in the same or all types of contracts. Any tenderer who are currently debarred shall not be eligible to participate in this tender.

Tender Result will be posted on the noticeboard at the Managing Agent's Office and published at <http://www.emservices.com.sg>.